Please check the list of universities below, and read the instructions and information for your orientation site:
London (Section 1) or Edinburgh/Glasgow (Section 2)

Section 1  Orientation in London

1 (A) Orientation Venues and Dates
   Imperial College London
   King’s College London
   Queen Mary, University of London
   University of Bristol
   University of East Anglia
   University of Kent
   University of Manchester
   University of Sussex
   University of Warwick

1 (B) Getting to your Orientation Venue in London
1 (C) Arriving Early in London
1 (D) Luggage
1 (E) London Study Centre and Emergency Contact Details

Section 2  Orientation in Edinburgh/Glasgow

2 (A) Orientation Venues and Dates
   University of Durham
   University of Edinburgh
   University of Glasgow
   University of Leeds
   University of St Andrews
   University of York

2 (B) Getting to your Orientation Venue in Edinburgh/Glasgow
2 (C) Arriving Early or Extend your Stay in Edinburgh/Glasgow
2 (D) Luggage
2 (E) Edinburgh Study Centre and Emergency Contact Details
SECTION 1: ORIENTATIONS IN LONDON

All students attending universities in the UK must attend a UK EAP orientation.

Full participation in the EAP orientation is required for all UCEAP students as it is an integral part of the student contract.

Failure to attend the whole EAP orientation could result in dismissal from the programme.

All Orientation events have been paid for by the London Study Centre. You will not need any money in order to participate in any of the orientation activities, or to travel to your host university from the orientation.

Orientation for students attending universities below will be in London.

Imperial College London
King’s College London
Queen Mary, University of London
University of Bristol
University of East Anglia
University of Kent
University of Manchester
University of Sussex
University of Warwick
**SECTION 1 (A): LONDON ORIENTATIONS’ DATES AND HOUSING**

The below EAP Orientations will take place in London. Orientation starts promptly at **3.00pm at your orientation accommodation** (*4.00pm for Sussex students*) (Dining Hall at LSE High Holborn and Passfield Hall or Lounge at Harlingford Hotel) on the date noted below (see map). You may check-in from 2.00pm (3.00pm for Sussex students).

Please go directly to your accommodation, **NOT** the Study Centre.

<table>
<thead>
<tr>
<th>Host University</th>
<th>Check In:</th>
<th>Hotel</th>
<th>Orientation starts at:</th>
<th>EAP provides accommodation for the nights of:</th>
<th>Check out:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Manchester</td>
<td>Tuesday, 13&lt;sup&gt;th&lt;/sup&gt; September between 2.00pm and 2.45pm</td>
<td>LSE High Holborn</td>
<td>3.00pm LSE High Holborn Dining Hall</td>
<td>Tuesday, 13&lt;sup&gt;th&lt;/sup&gt; September &amp; Wednesday, 14&lt;sup&gt;th&lt;/sup&gt; September</td>
<td>Thursday, 15&lt;sup&gt;th&lt;/sup&gt; September before 11.00am</td>
</tr>
<tr>
<td>King’s College, Queen Mary, Kent</td>
<td>Thursday, 15&lt;sup&gt;th&lt;/sup&gt; September between 2.00pm and 2.45pm</td>
<td>LSE High Holborn</td>
<td>3.00pm LSE High Holborn Dining Hall</td>
<td>Thursday, 15&lt;sup&gt;th&lt;/sup&gt; September &amp; Friday, 16&lt;sup&gt;th&lt;/sup&gt; September</td>
<td>Saturday, 17&lt;sup&gt;th&lt;/sup&gt; September before 11.00am</td>
</tr>
<tr>
<td>UEA</td>
<td>Monday, 19&lt;sup&gt;th&lt;/sup&gt; September between 2.00pm and 2.45pm</td>
<td>LSE High Holborn</td>
<td>3.00pm LSE High Holborn Dining Hall</td>
<td>Monday, 19&lt;sup&gt;th&lt;/sup&gt; September &amp; Tuesday, 20&lt;sup&gt;th&lt;/sup&gt; September</td>
<td>Wednesday, 21&lt;sup&gt;st&lt;/sup&gt; September before 11.00am</td>
</tr>
<tr>
<td>Sussex</td>
<td>Thursday, 22&lt;sup&gt;nd&lt;/sup&gt; September between 3.00pm and 3.45pm</td>
<td>LSE Passfield Hall</td>
<td>4.00pm LSE Passfield Dining Hall</td>
<td>Thursday, 22&lt;sup&gt;nd&lt;/sup&gt; September &amp; Friday, 23&lt;sup&gt;rd&lt;/sup&gt; September</td>
<td>Saturday, 24&lt;sup&gt;th&lt;/sup&gt; September before 10.30am</td>
</tr>
<tr>
<td>Warwick</td>
<td>Sunday, 25&lt;sup&gt;th&lt;/sup&gt; September between 2.00pm and 2.45pm</td>
<td>Harlingford Hotel</td>
<td>3.00pm Harlingford Hotel Lounge</td>
<td>Sunday, 25&lt;sup&gt;th&lt;/sup&gt; September &amp; Monday, 26&lt;sup&gt;th&lt;/sup&gt; September</td>
<td>Tuesday, 27&lt;sup&gt;th&lt;/sup&gt; September before 11.00am</td>
</tr>
<tr>
<td>Imperial, Bristol</td>
<td>Thursday, 29&lt;sup&gt;th&lt;/sup&gt; September between 2.00pm and 2.45pm</td>
<td>Harlingford Hotel</td>
<td>3.00pm Harlingford Hotel Lounge</td>
<td>Thursday, 29&lt;sup&gt;th&lt;/sup&gt; September &amp; Friday, 30&lt;sup&gt;th&lt;/sup&gt; September</td>
<td>Saturday, 1&lt;sup&gt;st&lt;/sup&gt; October before 11.00am</td>
</tr>
</tbody>
</table>
Check-in and Arriving Early
You are allowed to check-in any time after 2.00pm. (3.00pm for Sussex students). However, if you arrive early you can leave your luggage at the hotel and come back at 2.00pm (3.00pm for Sussex students) to check-in.

If you have any queries about your orientation accommodation, please contact:

Ms. Monika Popp
Programme Officer, London Study Centre
Email: monika.popp@uceap-uki.org.uk

First Meeting
There will be a meeting with the Programme Officer, Monika Popp, at 3.00pm (4.00pm for Sussex students) on the first day of your Orientation Session. This is a mandatory meeting and you must attend.

Orientation Program
The London Study Centre has put together an orientation program for the dates specified above. During your orientation, you will participate in information sessions and cultural activities. A detailed agenda for your orientation program will be available on arrival to London.

Departure from hotel
Check-out time is 11.00am (10.30am for Sussex students) (you may be required to depart earlier to get transportation to your host university- see below) on the final day of your orientation, by which time keys must be returned and accounts cleared if you have arranged any additional accommodation.

Transportation to Your Host University
London Study Centre staff have arranged and paid for transport to your Host University. This will either be a private coach (which will take you directly to campus) or a shared taxi and pre-purchased train ticket (the train would then take you to the town where your university is located, and local transport would collect you on the other side). Details will be provided at a later date.
SECTION 1 (B): GETTING TO YOUR ORIENTATION VENUE IN LONDON

London is serviced by five airports: Heathrow and Gatwick (the two main airports for arrivals from the US) and Luton, City and Stansted (which primarily handles arrivals from Europe). Below is information about travelling to LSE High Holborn, LSE Passfield Hall and Harlingford Hotel by train/underground from Gatwick or Heathrow airports. If you require travel instructions from another destination, please contact Monika Popp at: monika.popp@uceap-uki.org.uk

From London Heathrow Airport

**London Underground:** Students wishing to economise can take the underground from Heathrow Airport to Holborn, Russell Square or King’s Cross (Piccadilly Line) and walk, about 10-15 minutes to their accommodation (if luggage is light and easily carried - the route includes several uneven surfaces). A single underground ticket from the airport costs £5.00. The journey takes about one hour. Oyster Cards offer discounted fares on the Tube, and you will be given one at orientation. Therefore, just buy a single ticket to get to the hotel.

The “Travel for London” website includes links to the various individual travel companies, e.g. London Underground, Heathrow Express, etc. You can access this site by going to: http://www.tfl.gov.uk/ to get more details about your journey options. It is advisable to check whether there are any planned engineering works, line suspensions or station closures on the date of your arrival.

You can also find a copy of the London Underground map to plan your journey through the following link: [http://www.tfl.gov.uk/tfl/pdfdocs/colourmap.pdf](http://www.tfl.gov.uk/tfl/pdfdocs/colourmap.pdf) or use the Journey Planner on the TFL website.

Detailed walking instructions on how to get from different stations to your accommodation are listed below. There is also a map attached to this document that should help you locate your hotel and the London Study Centre, both of which are in the Bloomsbury area, central London.

**National Express Coach:** The coach service leaves 3 times per hour and brings you into Victoria Coach Station in 40 – 60 minutes. It costs £5.00. From Victoria Coach Station, follow signs to the Victoria Underground.

- If you are staying at the LSE High Holborn Residences, please change trains at Euston Station (4th stop) to Northern Line southbound via Charing Cross and alight at Tottenham Court Road (3 stops further). Then read the instructions on how to walk to the hotel (below).
- If you are staying at Harlingford Hotel, then alight from King’s Cross/St. Pancras station and follow walking instructions below.

**Heathrow Express:** The quickest route into London is the Heathrow Express train service. It departs every 15 minutes from the airport (after you exit customs, follow signs to the Heathrow Express), and the journey into Paddington Train Station takes just 15 minutes. It costs £16.50 if you buy your ticket online, £18.00 if you buy it from the machines at the station, and £23.00 if you buy your ticket on the train.

If students can carry their luggage quite easily up and down the stairs, they can take Underground train from Paddington Station to get to their accommodation:

1. If you are staying at LSE Passfield or Harlingford Hotel, then take Hammersmith and City line eastbound (towards Barking – cost £4.00) to King’s Cross/St. Pancras station (5 stops) and follow the walking instructions below.
2. If you are staying at LSE High Holborn, then take Bakerloo line southbound to Oxford Circus and change trains there to Central line westbound (1 stop). Alight from Tottenham Court Station and follow walking instructions below.

For students with heavy bags, a taxi is the best option from Paddington directly to the hotel-approximate cost £20.
**Heathrow Connect:** Students with a bit more time and wishing to save some money can take the Heathrow Connect train service. It departs every 30 minutes from the airport, and it takes about 25 minutes to get to Paddington Train Station. Tickets cost £8.50 and can be purchased online at [www.heathrowconnect.com](http://www.heathrowconnect.com).

If students can carry their luggage quite easily up and down the stairs, they can take Underground train from Paddington Station to get to their accommodation:

3. If you are staying at LSE Passfield or Harlingford Hotel, then take Hammersmith and City line eastbound (towards Barking – cost £4.00) to King’s Cross/St. Pancras station (5 stops) and follow the walking instructions below.

4. If you are staying at LSE High Holborn, then take Bakerloo line southbound to Oxford Circus (cost £4.00) and change trains there to Central line westbound (1 stop). Alight from Tottenham Court Station and follow walking instructions below.

For students with heavy bags, a taxi is the best option from Paddington directly to the hotel—approximate cost £20.

**Shuttle Services:** Companies such as Hotel By Bus and Heathrow Shuttle Limited provide pre-reserved semi-private (shared with a few other passengers) car service directly to any hotel in London. The cost will be a flat rate of £20-£25 depending on the specific hotel, which includes one large bag and one piece of hang luggage. It costs £5 more per each extra bag. You must pre book online at:

http://www.hotelbybusheathrow.com/
http://www.heathrowshuttle.com/

**Taxi:** Alternatively you can take a taxi from Heathrow if you do not want to brave public transport while jet-lagged. A Black-cab will cost around £60. However, pre-booked Minicabs usually operate on a flat-rate of around £35-50 for up to 4 people.

Book online at:
http://www.londonairportcarservice.co.uk/
http://www.adlg.co.uk/index.html
https://www.airportsrunner.com

The London Study Centre frequently uses a licensed mini cab company called Fairway and Kenwood: [http://www.fairwaycars.co.uk/](http://www.fairwaycars.co.uk/)

**Walking Instructions to LSE High Holborn** (See attached map: approximately 10 minute walk)

From Holborn Tube Station (Piccadilly Line from Heathrow):
- Come out of the station and cross the road towards Sainsbury’s Central on Kingsway (opposite the station)
- Walk down High Holborn and stay on the left of the road. You’ll walk past HSBC, the Arab Press House and eventually a small Post Office.
- The Residence Halls should be 20 meters ahead.

From Tottenham Court Road Tube Station (on Central/ Northern Line):
- Come out at Exit 4 onto St Giles High St/ New Oxford St, turn right under Centre Point, onto St Giles St (You’ll see a lot of buses and a few Korean Restaurants)
- Walk down St. Giles St and you’ll see a Church on your right. Keep walking and the road will merge with a main road: High Holborn. The Shaftesbury Theatre will be on the left hand side of the street.
- Cross the road towards the Oasis Sports Centre. Stay on the same side of the street and the Residence Halls will be 50 meters ahead, opposite Travel Lodge, on High Holborn.

**Walking Instructions to LSE Passfield Hall** (See attached map: approximately 6-10 minute walk)

From Russell Square Station on Piccadilly line from Heathrow (approximately 10 minute walk)
- Come out onto Bernard Street and turn left.
- Continue until Woburn Place and then make a right.
- Proceed down Woburn Place. After two blocks the street turns into Tavistock Square.
• Continue past the intersection of Tavistock Square and Tavistock Place.
• After one block turn left to stay on Tavistock Square, which then turns into Endsleigh Place after one more block.
• Walk for half a block more and Passfield Hall will be on your right.

From Euston Station on Northern and Victoria lines (approximately 6 minute walk)
• Come out onto Eversholt St, and make a right along the road. You will see a bar called Royal George on your left as you walk.
• Walk down Eversholt St. You will cross a busy road called Euston Road, at which point Eversholt St. turns into Upper Woburn Place.
• When you reach the intersection of Upper Woburn Place and Tavistock Square, turn right onto Tavistock Square.
• Tavistock Square turns into Endsleigh place after one block. Walk for half a block more and Passfield Hall will be on your right.

From Euston Square Station on Hammersmith and City and Circle lines (approximately 6 minute walk)
• Come out onto Euston Road and make a right along the road.
• Continue down Euston Road until you come to Gordon Street.
• Turn right onto Gordon Street and walk down a couple of blocks. UCL will be on your right.
• When you come to Gordon Square, turn left.
• Walk one block down Gordon Square which then turns into Endsleigh Place. Continue for half a block more and Passfield Hall will be on your left.

Walking Instructions to Harlingford Hotel (See attached map: approximately 10 minute walk)

From Russell Square Station on Piccadilly line from Heathrow (approximately 5 minute walk) – the closest Tube station
• Come out onto Bernard St. and make a right along the road.
• Turn left onto Marchmont St. just after you see the Tesco Express on the corner.
• Keep walking straight down Marchmont St, passing by the Bruswick Shopping Centre on the right, until it turns into Cartwright Gardens after you cross Tavistock Place.
• When you come to a semi-circle shaped road with a garden area in the middle, turn left onto it.
• Harlingford Hotel will be first building on your left.

From King's Cross Tube Station (Piccadilly Line from Heathrow):
• Come out of the exit leading to Euston Rd South side/ St Pancras Library, and you’ll see a Burger King on Euston Rd.
• Stay on that side of the road and walk down towards O’Neils (Pub) at the corner of Judd St. On the other side of the road, you’ll see St Pancras Chambers (a red-brick gothic building) and the British Library next to it.
• Walk past Starbucks and turn left at Pret a Manger (sandwich shop chain) onto Mabledon Street. There’ll be a row of University of London Residence Halls on the left of the Cartwright Gardens. Walk past Hughes Parry Hall and once you reach Commonwealth Hall, the Harlingford Hotel is the first hotel in the arch of the road, opposite Commonwealth Hall.

From Euston Station on Northern and Victoria lines (approximately 10 minute walk)
• Come out onto Eversholt St, and make a right along the road. You will see a bar called Royal George on your left as you walk.
• Continue one block and after you see a Travelodge on your left, make a left onto Euston Rd.
• Proceed and then make a right onto Duke’s Rd. where you will see a Costa Coffee on the corner.
• Duke’s Rd will bend to the left. When it ends, turn right onto Burton St.
• Turn left onto Burton Place and proceed to the end of this road.
• This will bring you to Cartwright Gardens. Here, make a right and you will find the hotel on your right after about a minute of walking.
**From London Gatwick Airport**

**Gatwick Express:** You can take the Gatwick Express which runs directly from Gatwick to London Victoria Rail Station. This service runs every 15 minutes, and the journey takes about 30-40 minutes. Cost: £16.10

From Victoria Station, students with limited baggage (i.e. if you can carry it up and down stairs without much difficulty) can take the underground (tube). Take the Victoria Line northbound.

1. If you are staying at the LSE High Holborn Residences, please change trains at Euston Station (4th stop) to Northern Line southbound via Charing Cross and alight at Tottenham Court Road (3 stops further). Then read the instructions on how to walk to the hotel (below).
2. If you are staying at Harlingford Hotel, then alight from King’s Cross/St. Pancras station and follow walking instructions below.

To get to the tube at Victoria Rail Station, follow signs to the underground and purchase a single, Zone 1 ticket. Cost: £4.00.

Students who can’t move easily with their luggage are advised to take a taxi from Victoria Station to the hotel - approximate cost £13.00.

**National Express Train:** You can take a national express train as well, which will take you from Gatwick to London Victoria Rail Station. This journey takes about 30-40 minutes, and its cost can range from £5-17, depending on the time of the day you travel.

Check here for train ticket pricing and schedule information: [http://www.nationalexpress.com/trainslanding.aspx](http://www.nationalexpress.com/trainslanding.aspx)

The directions from Victoria Station to your hotel are as above.

**SECTION 1 (C): ARRIVING EARLY OR EXTENDING YOUR STAY IN LONDON**

If you wish to add extra nights in advance of the group booking, please contact your orientation accommodation directly:

- **LSE Holborn:** [http://www.lsevacations.co.uk/](http://www.lsevacations.co.uk/)
- **LSE Passfield:** [http://www.lsevacations.co.uk/](http://www.lsevacations.co.uk/)
- **Harlingford Hotel:** [http://www.harlingfordhotel.com/](http://www.harlingfordhotel.com/)

Alternatively, you may want to stay in cheaper accommodation at one of the hostels mentioned below. These are usually dorm room beds that range from around £16 - £25 per night and may or may not include breakfast.

**Hostels:**

- **Astor Museum Hostel:** 27 Montague Street, WC1B 5BH
  Tel: 0044 20 7580 5360
  (Nearest Tube station: Tottenham Court Road)
  [www.astorhostels.com](http://www.astorhostels.com)

- **YHA London Central:** 104-108 Bolsover St, W1W 5NU
  Tel: 0845 371 9154
  (Nearest Tube station: Great Portland Street)

- **YHA London St Pancras:** 79-81 Euston Road, NW1 2QE
  Tel: 0845 371 9344
  (Nearest Tube station: King’s Cross/St. Pancras)
Another source you can use when searching for a hostel is the website http://www.hostelworld.com/

SECTION 1 (D): LUGGAGE

Travel light!

Students routinely say how they wish they had brought half of what they actually did for their time in the UK ...

Every year many students seem surprised at how far and how many times they have to move and carry their suitcases. Very few host university housing has elevators either, so it is worth trying to travel as lightly as possible.

Students should be prepared to carry their luggage up several flights of stairs, which are often narrow. Although suitcases with wheels work well on the smooth surface of a shopping mall, on the uneven pavement surfaces of UK cities they are often a hindrance. Students should expect to have to lift and carry their bags quite a bit on their journey from the airport to the halls, and, in all likelihood at their host university as well.

One solution for students who do have a lot of things they wish to bring for the year is to arrange to have the heavier items shipped directly to their host university, although not all host universities allow this. Students who decide to do this will have to ensure they have the correct delivery address (and in particular the postcode) for any shipment, which might mean sending it just prior to their own departure from California, or even asking someone else to send it on a short while after they've arrived and have their postal address confirmed. The host university liaison offices can advise further.

It is also worth noting that many students do tell us that they wished they’d brought LESS belongings with them, and that they buy more clothes than they expected to while on their year abroad (bargains are available here, contrary to expectation). So please take notice and bring as little with you as you can!

SECTION 1 (E): LONDON STUDY CENTRE AND EMERGENCY CONTACT DETAILS

London Study Centre
3 Bedford Square
London, WC1B 3RA
Tel: 0207 079 0562
Emergency Cell number: (if dialling from inside UK) 07503507985 and (if dialling from outside UK) +44 7503507985

Programme Officer: Monika Popp
monika.popp@uceap-uki.org.uk
www.uceap-uki.org.uk/lsc
SECTION 2: ORIENTATION IN EDINBURGH/GLASGOW

All students attending universities in the UK must attend a UK EAP orientation.

Full participation in the EAP orientation is required for all UCEAP students as it is an integral part of the student contract.

Failure to attend the whole EAP orientation could result in dismissal from the programme.

Orientation for students attending universities below will be in Edinburgh or Glasgow:

University of Durham
University of Edinburgh
University of Glasgow
University of Leeds
University of St Andrews
University of York
The below EAP orientations will take place in either Edinburgh or Glasgow, depending on which host university you are attending. The dates, times and orientation locations are listed below.

Please go directly to your accommodation, **NOT the Study Centre.**

<table>
<thead>
<tr>
<th>Host University</th>
<th>Orientation Location</th>
<th>Arrive on:</th>
<th>EAP Orientation Dates &amp; Times</th>
<th>Venue</th>
<th>Accommodation</th>
<th>Host Orientation</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>GLASGOW</strong></td>
<td>Glasgow</td>
<td>Saturday, September 3 or Sunday 4</td>
<td>Wednesday, September 7 10am - 9pm</td>
<td>Please meet outside the entrance to the Main University Building, shown as point ‘A11’ ‘The Square’ on map. See Glasgow Map 1 &amp; 2</td>
<td>You are responsible for organising your own ‘Pre-Term’ Accommodation directly with Glasgow University. You will be sent information in your acceptance pack.</td>
<td>September 5 - 10</td>
</tr>
<tr>
<td><strong>EDINBURGH</strong></td>
<td>Edinburgh</td>
<td>Saturday, September 10</td>
<td>Wednesday, September 14 10am – 9pm</td>
<td>Please meet outside Teviot Building (Student Union) at Bristo Square. See Edinburgh Map</td>
<td>You will already have moved into your campus/off-campus accommodation on Saturday, September 10.</td>
<td>Registration Week September 12 - 16</td>
</tr>
<tr>
<td><strong>LEEDS</strong></td>
<td>Edinburgh</td>
<td>Monday, September 12</td>
<td>Monday, September 12 3pm until Wednesday, September 14 9am</td>
<td>Please meet us in the reception area of the IBIS Hotel. See Map.</td>
<td>IBIS Hotel See details below</td>
<td>September 15 - 16</td>
</tr>
<tr>
<td><strong>ST ANDREWS</strong></td>
<td>Edinburgh</td>
<td>Thursday, September 15</td>
<td>Thursday, September 15 3pm until Saturday, September 17, 9am</td>
<td>Please meet us in the reception area of the IBIS Hotel. See Map.</td>
<td>IBIS Hotel See details below</td>
<td>September 19 - 24</td>
</tr>
<tr>
<td><strong>DURHAM</strong></td>
<td>Edinburgh</td>
<td>Monday, September 26</td>
<td>Monday, September 26 3pm until Wednesday, September 28 9am</td>
<td>Please meet us in the reception area of the IBIS Hotel. See Map.</td>
<td>IBIS Hotel See details below</td>
<td>September 29 and 30</td>
</tr>
<tr>
<td><strong>YORK</strong></td>
<td>Edinburgh</td>
<td>Monday, October 3</td>
<td>Monday, October 3 3pm until Wednesday, October 5 9am</td>
<td>Please meet us in the reception area of the IBIS Hotel. See Map.</td>
<td>IBIS Hotel See details below</td>
<td>October 6 to 8</td>
</tr>
</tbody>
</table>
Durham, Leeds, St Andrews & York Groups:

You will be staying at:

IBIS Hotel
6 Hunter Square
Edinburgh, EH1 1QW
Tel: 0131 240 7000
Fax: 0131 240 7007
Website: www.ibishotel.com

EAP has pre-paid 2 nights Bed & Breakfast for you.

Edinburgh Study Centre
50 Buccleuch Street
Edinburgh, EH8 9LP
Tel: 0131 662 8988

Emergency Cell number: (if dialling from inside UK) 07968 704 994
and (if dialling from outside UK) +44 7968 704 994

See Map

Edinburgh & Glasgow Groups:

You will be staying at your host campus or pre-arranged off-campus accommodation.

• Check-in/ Early Arrival and Departure:

For students attending the University of Edinburgh or the University of Glasgow, please consult your host campus arrival pack for campus accommodation check-in times.

For students staying at the IBIS Hotel, you are allowed to check-in any time after 2.00pm. However, if you arrive early and need to leave your luggage, please feel free to come by the Study Centre.

Edinburgh Study Centre
50 Buccleuch Street
Edinburgh, EH8 9LP
Tel: 0131 662 8988

Emergency Cell number: (if dialling from inside UK) 07968 704 994
and (if dialling from outside UK) +44 7968 704 994

See Map

If you have any queries on how to reach your orientation accommodation, please contact

Hilary Noyce: Email: hilary.noyce@uceapedinburgh.org.uk
or
Lorna Burns: Email: lorna.burns@uceapedinburgh.org.uk

Check-out time is 12.00pm (you may be required to depart earlier to get transportation to your host university- see below) on the final day of your orientation, by which time keys should be returned and accounts cleared if you have arranged any additional accommodation.

• Transportation to Your Host University

Transportation to your host university has not been included in your orientation fees and is therefore not arranged for you by EAP Study Centre staff. This is because transport prices can vary greatly.

For students going on to Durham, Leeds, St Andrews and York, train is usually the best form of travel. We would advise you to book your train tickets as far in advance as possible (between 2-3 months ahead of travel date) in order to take advantage of more economical fares. To book your train ticket, go to http://www.nationalexpress东coast.com/GNER or www.thetrainline.com. You will be able to use your own US credit card (and sometimes debit card) to make the booking. However, you may be asked to provide a UK billing or delivery address. For this purpose, you may enter our Edinburgh Study Centre postal address: 50 Buccleuch Street, Edinburgh, Postcode: EH8 9LP. You can request your tickets to be delivered to our office and we can hand these to you at
Orientation. If you do request this and would like to check that your tickets have arrived safely at our office, then please feel free to email us: lorna.burns@uceapedinburgh.org.uk.

For students going to Durham, Leeds and York train fares can range from around £11 to £100 for a one-way/‘single’ fare. With such a difference in price, it is important to keep checking the website for cheap fares. Off-peak time travel will be cheaper, and this would be for train times between 9.30am – 4pm or 6.30pm – 11pm. For students going to St Andrews, train fares are usually inexpensive and will cost you between £4.50 and £25. The train station that you will need to select when booking online is called “Leuchars”. There is no train station in St Andrews itself. Leuchars is the nearest station and it is around a 10 minute bus ride into the centre of town. Buses run every 10-15 minutes and are cost around £1.90.

SECTION 2 (B): GETTING TO YOUR ORIENTATION VENUE IN EDINBURGH OR GLASGOW

Getting to Edinburgh:

Arriving at Edinburgh Airport

Edinburgh Airport – to City Centre:
1) Taxi. Around £20. Hassle-free and definitely worth the money with lots of luggage!
2) Bus. Buses run direct from the airport to Waverley Train Station, costing £3 (www.lothianbuses.co.uk/flybybus); you would be best to catch a taxi from the train station to your accommodation, costing around £6, or if staying at the IBIS, you can walk.

Arriving at Glasgow Airport

Glasgow to Edinburgh

The easiest is to take the direct bus to Edinburgh, which leaves from outside the main terminal. Buy the ticket as you get on the coach. On arrival in Edinburgh (St. Andrew Square Bus Station), take a taxi directly to your accommodation. The taxi will take about five minutes, and will cost around £6. Consult www.citylink.co.uk for more information. A taxi journey from Glasgow airport to Edinburgh city centre would cost around £60 - £80.

Arriving in London

London to Edinburgh

1) Train to Edinburgh Waverley Station from London Kings Cross or London Euston train stations; c. 4½ hours. Approx. £95 for a single ticket purchased on the day of travel. However, it is much cheaper if you book around 3 weeks or more ahead of time online: http://www.nationalexpressoeastcoast.com/GNER or www.thetrainline.com. Some tickets can be as cheap as £15 one-way but you must book early. You will be able to use your own US credit card (and sometimes debit card) to make the booking. Please note that we do not pay for travel on your behalf and you are responsible for paying these fares online. However, you may be asked to provide a UK billing address as a US one may not be accepted. For this purpose, you may enter our Edinburgh Study Centre postal address: 50 Buccleuch Street, Edinburgh, Postcode: EH8 9LP. To collect your tickets, you will want to select the “Fasttrack” machine option. Once you arrive at Kings Cross, you will need to go to a Fasttrack machine and put in the credit/debit card with which you booked the tickets and they will be printed out there and then for you.

From Edinburgh Waverley train station it is a short taxi drive to the Edinburgh University accommodation (5-25 minutes depending on your location), and will cost around £6. The IBIS Hotel is a five minute walk in the direction of Cockburn Street from the station.


On arrival at Edinburgh Airport, take either a taxi or a bus into the city (see From Edinburgh Airport section).
3) Coach to Edinburgh. From Victoria Coach Station to St Andrews Square Bus Station. Consult [http://www.nationalexpress.com/coach/](http://www.nationalexpress.com/coach/) for further details – a single ticket will cost around £30. On arrival, take a five-minute taxi ride directly to your accommodation, which will cost around £6.

**Getting to Glasgow:**

**Arriving at Glasgow Airport**
Glasgow Airport – to City Centre:
1) Taxi. Around £18 - £20. Hassle-free and definitely worth the money with lots of luggage!
2) Bus. Glasgow Airport Link: Buses run direct from the airport to George Square, costing £3 ([http://www.glasgowairportlink.com/](http://www.glasgowairportlink.com/)); you then would be best to catch a taxi from the train station to your accommodation.

**Arriving at Edinburgh Airport**
Edinburgh Airport – to Glasgow City Centre:
There is no direct bus from Edinburgh Airport to Glasgow. What you would need to do is take the Edinburgh Airport shuttle (£3) to Edinburgh City Centre and then take a train or coach through to Glasgow. A taxi journey from Edinburgh airport to Glasgow city centre would cost around £60 - £80

**Arriving In London**
London to Glasgow
1) Train to Glasgow Central Station from London Kings Cross or London Euston train stations; c. 4½ hours. Approx. £95 for a single ticket purchased on the day of travel. However, it is much cheaper if you book around 3 weeks or more ahead of time online: [http://www.nationalexpreseastcoast.com/GNER](http://www.nationalexpreseastcoast.com/GNER) or [www.thetrainline.com](http://www.thetrainline.com). Some tickets can be as cheap as £15 one-way but you must book early. You will be able to use your own US credit card (and sometimes debit card) to make the booking. **Please note that we do not pay for travel on your behalf and you are responsible for paying these fares online.** However, you may be asked to provide a UK billing address as a US one may not be accepted. For this purpose, you may enter our Edinburgh Study Centre postal address: 50 Buccleuch Street, Edinburgh, Postcode: EH8 9LP. To collect your tickets, you will want to select the “Fasttrack” machine option. Once you arrive at Kings Cross, you will need to go to a Fasttrack machine and put in the credit/debit card with which you booked the tickets and they will be printed out there and then for you.

2) Fly from London Gatwick, Heathrow, Luton, Stansted airports to Glasgow. Prices vary, flights depart hourly. Tickets should be booked in advance, but can be purchased on the day of travel. Consult British Airways [www.britishairways.com](http://www.britishairways.com), British Midland [www.flybmi.com](http://www.flybmi.com), Easy jet [www.easyjet.com](http://www.easyjet.com), Ryan Air [www.ryanair.com](http://www.ryanair.com) or KLM UK [www.klm.com](http://www.klm.com) for more details. On arrival at Edinburgh Airport, take either a taxi or a bus into the city (see From Edinburgh Airport section). The following travel agents offer cheap flights - [www.expedia.co.uk](http://www.expedia.co.uk), [www.ebookers.com](http://www.ebookers.com), [www.lastminute.com](http://www.lastminute.com)

3) Coach to Glasgow. From Victoria Coach Station to Buchanan Street Bus Station. Consult [http://www.nationalexpress.com/coach/](http://www.nationalexpress.com/coach/) for further details – a single ticket will cost around £30. On arrival, take a five-minute taxi ride directly to your accommodation, which will cost around £6.

**SECTION 2 (C): ARRIVING EARLY OR EXTENDING YOUR STAY IN EDINBURGH OR GLASGOW**

**Edinburgh**

If you wish to arrive any days ahead of your orientation or stay on after, then this must be organised and paid for by you. A hotel for the night in Edinburgh would cost between £55 - £90 per night.

Hotel Suggestions:

**IBIS Hotel**: 6 Hunter Square, Edinburgh, EH1 1QW
Website: [www.ibishotel.com](http://www.ibishotel.com)

**Premier Travel Inn**: (Lauriston Place or Morrison Street)
Alternatively, you may want to stay in cheaper accommodation at one of the hostels mentioned below. These are usually dorm room beds that range from around £12 - £22 per night and may or may not include breakfast.

**Budget Backpackers**, Candlemaker Row, Tel: 00 44 131 226 6351
Email: hi@budgetbackpackers
http://www.budgetbackpackers.com/sitemap.php

**High Street Hostel**, 8 Blackfriars Street, Tel: 00 44 131 557 3984
Email: high-street@scotlands-top-hostels.com
http://www.highstreethostel.com/

**Royal Mile Backpackers**, 105 High Street, Tel: 00 44 131 557 6120
Email: royalmile@scotlandstophostels.com
www.scotlandstophostels.com

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### Glasgow

If you wish to arrive any days ahead of your orientation or stay on after, then this must be organised and paid for by you. A hotel for the night in Edinburgh would cost between £55 - £90 per night.

Hotel Suggestions:

**IBIS Hotel**: Glasgow City Centre, 220 West Regent Street
Website: [www.ibishotel.com](http://www.ibishotel.com)

**Premier Travel Inn**: Glasgow City Centre, George Square
Website: [www.premierinn.com](http://www.premierinn.com)

**Travelodge**: Glasgow Central, 6-11 Hill Street
Website: [www.travelodge.co.uk](http://www.travelodge.co.uk)

Alternatively, you may want to stay in more economical accommodation at one of the hostels mentioned below. These are usually dorm room beds that range from around £12 - £22 per night and may or may not include breakfast.

**Euro Hostels**, 318 Clyde Street, G1 4NR, Tel: 0044 141 222 2828
Email: reservations@euro-hostels.co.uk
http://www.euro-hostel.co.uk/

**Blue Sky Hostel**, (there are two of these in Glasgow but the one closest to the University is the West End one), 3 Bank Street, Glasgow, G12 8JQ, Tel: 0044 141 221 1710
Email: westend@blueskyhostel.com
http://www.blueskyhostel.com/
SECTION 2 (D): LUGGAGE

Travel light!

Students routinely say how they wish they had brought half of what they actually did for their time in the UK...

Every year many students seem surprised at how far and how many times they have to move and carry their suitcases. Very few host university housing has elevators either, so it is worth trying to travel as lightly as possible.

Students should be prepared to carry their luggage up several flights of stairs, which are often narrow. Although suitcases with wheels work well on the smooth surface of a shopping mall, on the uneven pavement surfaces of UK cities they are often a hindrance. Students should expect to have to lift and carry their bags quite a bit on their journey from the airport to the halls, and, in all likelihood at their host university as well.

One solution for students who do have a lot of things they wish to bring for the year is to arrange to have the heavier items shipped directly to their host university, although not all host universities allow this. Students who decide to do this will have to ensure they have the correct delivery address (and in particular the postcode) for any shipment, which might mean sending it just prior to their own departure from California, or even asking someone else to send it on a short while after they’ve arrived and have their postal address confirmed. The host university liaison offices can advise further.

It is also worth noting that many students do tell us that they wished they’d brought LESS belongings with them, and that they buy more clothes than they expected to while on their year abroad (bargains are available here, contrary to expectation). So please take notice and bring as little with you as you can!

SECTION 2 (E): EDINBURGH STUDY CENTRE

AND EMERGENCY CONTACT DETAILS

Edinburgh Study Centre

50 Buccleuch Street
Edinburgh, EH8 9LP
Tel: 0131 662 8988

Emergency Cell number: (if dialling from inside UK) 07968 704 994 and (if dialling from outside UK) +44 7968 704 994

Programme Manager: Hilary Noyce [on leave until August 01, 2011]
hilary.noyce@uceapedinburgh.org.uk

Programme Officer: Jared Philippi [covering for Hilary Noyce until July 31, 2011]
jared.philippi@uceapedinburgh.org.uk
Programme Assistant: Lorna Burns
lorna.burns@uceapedinburgh.org.uk