To participate in the EAP India program you must have a **student visa** valid for the period of your stay. If you already hold any other type of visa for India (tourist, entry, business, etc.) you must still secure a **student visa**. Without a student visa it is illegal for a foreign national to enroll at an Indian university and EAP cannot proceed with the registration of any student who does not hold the proper visa. Non-U.S. citizens should contact the Indian Consulate or Travisa Outsourcing immediately for special instructions.

**ADDITIONAL PROCESS:** Within 14 DAYS of your arrival in India, you must register with the Foreigners' Registration Officer who has jurisdiction over the area where you intend to stay (Delhi or Hyderabad). The EAP Study Center staff in India will assist you with this process.

**The Visa Application**

To apply for your student visa follow the instructions on this website: [http://indiavisa.travisaoutsourcing.com/](http://indiavisa.travisaoutsourcing.com/).

- Select “Get an India Visa” from the menu located along the top of the homepage.
- Click “start a new application”.
- Choose either “Apply by Mail” or “Apply In Person” (choose the latter if you live in or near San Francisco and want to apply in person).
- You will be taken to a page called “India Visa Requirements”.
- Enter your nationality, your state of residence, and the type of visa you want (student).
- Click “Continue” to find detailed instructions, a list of required items and documents to include with the application, consular and processing fees due, and how to mail your application and documents (if you are applying by mail).
- Note that you will need a copy of your admission letter from your Indian host institution (Delhi or Hyderabad). If you have not received your admission letter, you will not yet be able to apply for your visa.
- Submit also a copy of the **UCEAP Participation Letter** to verify your participation as a University of California student.
- With the exception of your passport and the two photos, do not submit original documents, only copies.

**BEFORE CONTINUING:** Before beginning the visa application, gather the information required to complete it. To check that you are ready to begin the application, go to [https://indiavisa.travisaoutsourcing.com/information_needed.html](https://indiavisa.travisaoutsourcing.com/information_needed.html). Do you have all of the necessary information? If not, stop until you have gathered all of the needed information.

When completing the application:

- Enter your birth date in the following order: DAY/month/year.
- Use the following as the name and address of your references:
  - In the US: Your campus EAP advisor for India
  - In India: Viji Puliampet
    Study Center of the University of California
    8 Sri Ram Road, Flat 17
    Civil Lines, Delhi 110-054   INDIA
    Phone: (011-91-11) 2393-2078
    Cell: (011-91) 98-10-625377

**A NOTE ABOUT YOUR HOST UNIVERSITY ADMISSION LETTER:** The acceptance letters will be issued after the host universities make their final admission decisions; UOEAP cannot anticipate the exact date. By the time the acceptance letter is received, you should have gathered all other required documents or copies needed to accompany the application and be ready to apply to Travisa Outsourcing.

**SPECIFIC MAILING DIRECTIONS are given on the Travisa Outsourcing site.** Since Travisa Outsourcing will return your visa-stamped passport to you after processing, list a VALID address - one at which you can receive mail shortly before your departure to India. **Take care not to list an old address!** If your stamped passport arrives at an empty campus apartment and there is no reliable party there to forward it to your new address, you may face real difficulties trying to track it down in time to leave for India as scheduled.

Upon receiving the official Letter of Admission, assemble all other required items for your application and send them (or present them in person) to:

**Travisa India Outsourcing - Visa section**
965 Mission Street, Suite #110
San Francisco, CA  94103

Don’t apply for the visa too late and don’t leave the U.S. too early! Because snags with the visa application processing can sometimes occur, **leaving the United States before June 15 is not recommended (unless you already have your visa).** Student visas, which are stamped directly in your passport, can sometimes arrive at the last moment.