UCEAP Participation Letter
Instructions

The UCEAP Participation Letter verifies your EAP student status at the University of California, your financial status, and your coverage under the mandatory insurance policy. You will submit copies of the letter to CampusFrance and to the French Consulate as part of the student visa application process.

Once you have received the link to your online Pre-Departure Checklist, you will receive the UCEAP Participation Letter within two to three weeks from your campus office. As soon as you receive your UCEAP Participation Letter, check the letter to make sure all information included is correct (the letter may include your name, birthdate, birthplace, program dates, etc.) Your name should be exactly as it appears in your passport. If you find a mistake, please contact Lauren Nestler at lnestler@eap.ucop.edu immediately.

Make three photocopies of this letter and do the following:

• Mail one photocopy with payment to CampusFrance as part of your CampusFrance registration – see the CampusFrance Registration Instructions in the Pre-Departure Checklist for more information.

• Bring the original letter and one photocopy to the French Consulate when you go in person to apply for your student visa. Highlight the paragraph containing insurance information on the original letter before submitting it to the consulate.

• Keep one photocopy for your records (you should take this copy to France with you).