UCEAP Participation Letter Instructions
University of Bordeaux Spring 2012

The UCEAP Participation Letter verifies student status at the University of California, your financial status, and your coverage under the mandatory insurance policy. You will submit copies of the letter to CampusFrance and to the French Consulate as part of the student visa application process.

Once you have received the link to your Predeparture Checklist, you will receive the UCEAP Participation Letter within one to two weeks from your campus EAP office. As soon as you receive your UCEAP Participation Letter, check the letter to make sure your name and program option are correct. Your name should be exactly as it appears in your passport. If you find a mistake, please contact Jill Harrison at jharrison@eap.ucop.edu immediately.

Make three photocopies of this letter and do the following:

- Mail one photocopy with payment to CampusFrance as part of your CampusFrance registration – see the CampusFrance Registration Instructions for more information.
- Bring the original letter and one photocopy to the French Consulate when you go in person to apply for your student visa.
- Keep one photocopy for your records (you should take this copy to France with you).

**Note that the end date of the program that appears on the letter is later than the actual end of your program. Your program will end by the end of May, but the letter states that the last date of the program is June 17th. This is because some students may participate in internships that extend beyond the end of the program.**