Chilean Student Visa – San Francisco Jurisdiction
(based on permanent home address)
Northern California, Oregon, Washington, Wyoming, Northern Nevada, Idaho, Alaska, Montana

Things to Think About:

- This visa information is provided as a courtesy by UOEAP and is not a substitute for the Chilean Consulate’s official visa application requirements.

- The consulate’s requirements are subject to change at any time – it is your responsibility to keep updated of any changes and check directly with the consulate for very specific questions.

- The consulate has the power to grant visas, EAP does not. Much of what you find here will help you if you budget time to read it carefully.

Things to Do:


- Complete the application for a student visa only (no work visas are allowed). A direct link to the application form is here.
- Read the Requirements for Travel Visas document. Make sure to scroll down to the Student Visa section to view the additional requirements.
- PLEASE NOTE: this site is not completely updated. Do not be confused when they say “State Police Clearance.” This is outdated information. UCEAP staff have spoken with consulate officials who have confirmed the need for an FBI clearance.
- When filling out documents always use the name that is on your Passport. Do not use nicknames or abbreviations.

2) Schedule an appointment ASAP by calling the Consulate: (415) 982-7662 ext. 4.

- Try to schedule the appointment for sometime early May to early June. Call now. Do not wait – appointments fill quickly.

- The consulate is open to the public in the morning and they usually do not answer their phones until the afternoon. Try to call them after 2:00 PM. Be persistent and do not be discouraged if, at first, you are unable to get through. Just keep calling. Ask for Amelia Campos.

- Non-US citizens need to contact a Chilean Consulate to find out the student visa requirements for your specific country of citizenship.
3) Next, begin gathering your documents sooner than later.

- Budget plenty of time when gathering your required documents. Do not wait until the last minute!
- The visa is stamped in your passport on the day you have your appointment. This means you have to obtain/prepare all required documents well before your appointment date. And you need to bring your passport!
- Prior to your visa appointment, make copies of EVERYTHING for your own records.
- All required application documents MUST BE originals.

4) Take the original documents you have collected to your appointment at the consulate.

Remember, the full list of requirements is here.

Most of the items on the list are self-explanatory, so we won’t repeat all of them here. But, there are a few tricky ones worth noting:

**Health Certificate and HIV test:**

- When you have your appointment at SHS or at your private physician’s office, you and your physician will complete and sign an EAP Health Clearance form.
- Remember to submit the original form, including M.D. signature, stamp, and business card.
- See the Chile-Specific Health Clearance Instructions in your predeparture checklist for more details.
- HIV test: you must submit the original official certificate specifying your name and date of your test, and the test result. Make a copy to keep for your own records.
- Students given a confidential test (identifying number only) should request that a physician verify the test using your name and attach the test result to the form.
- You do not need to send these test results to EAP.

*State* Police Clearance:

You do not need a State Police Clearance. You need an FBI clearance. The estimated time for this process is 12 weeks. All students were emailed a few weeks ago to ensure this process was initiated. Contact Kristen and Aysin if you have not yet completed this process. Do not rely on the advice of returnees...previous students on this program may not have gone through these same procedures.
• Go to: http://www.fbi.gov/hq/cjisd/fprequest.htm. Read this link thoroughly, in addition to the Frequently Asked Questions at the bottom of the webpage.

• Begin calling your local police stations now to determine how and where to have your fingerprints taken. An appointment may be necessary. It is up to you to call the police – take responsibility for your visa process and start soon to avoid problems! You will have to mail your fingerprints to the FBI along with the coversheet.

• Make sure to fill out the cover sheet completely and correctly. Follow all instructions provided by the FBI. Any questions specific to this process should be directed to the FBI at (304) 625-2000.

• Use FedEx or another tracking method to send your fingerprints to the FBI.

• Include a pre-paid return (self-addressed/stamped) FedEx envelope. This way the FBI, when completing the request, can ship it to you quickly.

• Contrary to the opinion of some local police stations, obtaining a Livescan will not speed this process along and is not accepted by the FBI. The FBI requires rolled fingerprints on a standard fingerprint form (FD-258) according to the instructions the FBI has outlined: http://www.fbi.gov/hq/cjisd/fprequest.htm.

Visa Fee - $140 cash or money order: This is an approximate amount and is for U.S. citizens. The dollar amount may vary depending on your citizenship. The Consulate accepts cash, money order, or company checks. Call the Consulate to confirm the amount and method of payment.

Proof of Means of Financial Support (One of the following):
• Your last Bank Statement OR
• Your parents’ last Bank Statement OR
• A financial aid letter OR
• A notarized letter stating your parents will be responsible for your expenses in Chile. Instructions and the notarized letter can be found here.

Certificate of Enrollment:
• The EAP Participation letter will be picked up at your campus EAP office at a later date. You will be notified when it is available. Don’t lose this letter!!

• Letter of Acceptance from Chilean University: To be picked up at your campus EAP office at a later date. You will be notified when it is available. Don’t lose this letter!! It can’t be replaced.

NOTE: Don’t forget your passport! You will also be fingerprinted at the Consulate. Once you receive your Visa, double check to make sure that the name and birth date on the Visa are exactly the same as the name and birth date in your passport.

• Once your visa is stamped in your passport you must enter the country within 90 days.

• Before landing in Chile, airline staff will give you a form on which you fill out your name, passport number, etc. This paper is stamped by International Police when you enter the
country. Do not discard this form, even after it has been stamped and you have entered the country. You will need this form later on in order to complete your visa procedure in Santiago.

- Within one month (30 days) of your arrival in Chile, you must register your visa with the Policía de Investigaciones Extranjería, the Investigations Police and Immigration Office. You will be issued a “Certificado de Registro”. This document must then be presented to the “Servicio de Registro Civil” (Civil Registry); where you will be issued a Chilean Identification Card. The Study Center in Chile will help you with this process.

**Contact the Consulate for clarification of any questions.**

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<th>Consulate General of Chile – San Francisco</th>
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<tr>
<td>870 Market St.  Suite 1058</td>
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<tr>
<td>San Francisco, CA.  94102</td>
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<td>Tel: (415) 982-7662 ext. 4</td>
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<td>Fax: (415) 982-2384</td>
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Contact Person: Amelia Campos